

GENERAL ADMINISTRATION DEPARTMENT

CO-ORDINATION BRANCH

NOTIFICATIONS

Delhi, the 19th November, 2008

F. No. 29/4/2008/GAD/CN/4475.—In exercise of the powers conferred by Section 25 of the Negotiable Instruments Act, 1881 (Act 26 of 1881) read with the Government of India, Ministry of Home Affairs' Notification No. U-11030/2/73-UTL dated 28-6-1973, the Lieutenant Governor of the National Capital Territory of Delhi is pleased to declare Saturday, the 29th November 2008 to be a Public Holiday on account of General Election to the Legislative Assembly of Delhi.

F. No. 29/4/2008/GAD/CN/4475.—The Lieutenant Governor of the National Capital Territory of Delhi is pleased to declare Saturday, the 29th November 2008 to be a Public Holiday in all Government Offices, Local/Autonomous Bodies under Government of the National Capital Territory of Delhi on account of General Election to the Legislative Assembly of Delhi.

By Order and in the Name of the Lt. Governor
of the National Capital Territory of Delhi.

S.K. CHUGH, Dy. Secy.

पर्यटन विभाग

अधिसूचनाएँ

दिल्ली, 19 नवम्बर, 2008

फा. सं. 6/11/टीएसएम/2006/2570.—राष्ट्रीय राजधानी क्षेत्र (दिल्ली अतुल्य) भारत भोजन तथा शयन कक्ष संस्थान (पंजीकरण एवं विनियम) अधिनियम, 2007 (2007 का दिल्ली अधिनियम सं. 1) के खंड 2 की धारा (थ) के साथ पठित धारा (ण) द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए राष्ट्रीय राजधानी क्षेत्र दिल्ली के उपराज्यपाल, वित्तीय आयुक्त, राष्ट्रीय राजधानी क्षेत्र दिल्ली सरकार को पूर्वोक्त अधिनियम के प्रयोजनों के लिए "संशोधन प्राधिकरण" के रूप में तथा पूर्वोक्त अधिनियम के अन्तर्गत "संशोधन प्राधिकरण" को सौंपे गए सभी कार्य करने के लिए इसके द्वारा नियुक्त करते हैं।

TOURISM DEPARTMENT

NOTIFICATIONS

Delhi, the 19th November, 2008

F. No. 6/11/TSM/2006/2570.—In exercise of the powers conferred by clause (q) read with clause (j) of Section 2 of the National Capital Territory of Delhi (Incredible India) Bed and Breakfast Establishments (Registration and Regulation) Act, 2007, (Delhi Act No. 1 of 2007), the Lt. Governor of the National Capital Territory of Delhi hereby appoints the Financial Commissioner, Government of the National Capital Territory of Delhi, as the "Revising Authority" for the purposes of the aforesaid Act and to perform all the functions assigned to the "Revising Authority" under the aforesaid Act.

सं. फा. 6/11/पर्यटन/2007/पार्ट फाईल/2571.—राष्ट्रीय राजधानी क्षेत्र दिल्ली (अतुल्य भारत) भोजन तथा शयन कक्ष संस्थापना (पंजीकरण एवं विनियमन) अध्यादेश, 2007 (राष्ट्रीय राजधानी क्षेत्र दिल्ली अध्यादेश 2007 का संख्या 11) की धारा 33 द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए सरकार निम्नलिखित नियम बनाती है :-

1. **संक्षिप्त शीर्षक, तथा प्रारंभ.**—(1) इन नियमों को राष्ट्रीय राजधानी क्षेत्र दिल्ली (अतुल्य भारत) भोजन तथा शयन कक्ष संस्थापना (पंजीकरण एवं विनियम) नियम, 2008 कहा जाएगा।

(2) यह दिल्ली राजपत्र में प्रकाशन की तिथि से तत्काल लागू होंगे।

2. **परिभाषाएँ.**—इन नियमों में जब तक संदर्भ से अन्यथा अपेक्षित न हो—

(क) "आवेदक" का अर्थ इस अधिनियम की धारा 3 के अन्तर्गत पंजीकरण के लिए आवेदन करने वाले संस्थापन के स्वामी से है;

फार्म छ

निदेशिका से आपका नाम हटाने के लिये स्वामियों को नोटिस का फार्म

(नियम 14 देखें)

जबकि.....स्थित आप का परिसर दिल्ली राष्ट्रीय राजधानी (अतुल्य भारत) शयन कक्ष तथा भोजन संस्थापना (पंजीकरण एवं विनियम) अध्यादेश की धारा (3) के अन्तर्गत एक पंजीकृत संस्थापना है।

और, जबकि, मैं दिल्ली राष्ट्रीय राजधानी (अतुल्य भारत) शयन कक्ष एवं भोजन संस्थापना (पंजीकरण एवं विनियम) नियमावली, 2007 के नियम 13 एवं 14 के साथ पठित उक्त अध्यादेश के अन्तर्गत प्राधिकृत प्राधिकारी के रूप में इसके द्वारा सूचित करता हूँ कि श्री ने अधोहस्ताक्षरकर्ता को शिकायत की है कि

..... और आपको कारण बताने का नोटिस देता हूँ कि आपकी संस्थापना का नाम निदेशिका से हटाने, इसका पंजीकरण रद्द करने सहित इस नोटिस की प्राप्ति के एक पखवाड़े के भीतर आपके विरुद्ध कार्यवाही क्यों न की जानी चाहिये जिसके न होने पर यह माना जायेगा कि आप को कुछ भी स्पष्ट नहीं करना है और इस प्रकार आगामी नोटिस दिये बिना कानून के अनुसार आवश्यक कार्यवाही की जायेगी।

(.....)

निर्धारित प्राधिकरण

सेवा में

.....

No. F. 6(11)/TSM/2007/Part file/2571.—In exercise of the powers conferred by Section 33 of the National Capital Territory of Delhi (Incredible India) Bed and Breakfast Establishments (Registration and Regulation) Act, 2007 (Delhi Act 11 of 2007), the Government hereby makes the following rules, namely:—

1. Short title, and Commencement.—(1) These rules may be called the National Capital Territory of Delhi (Incredible India) Bed and Breakfast Establishments (Registration and Regulation) Rules, 2008.

(2) They shall come into force of their publication in the Delhi Gazette.

2. Definitions.—In these rules, unless the context otherwise requires,—

- (a) "Act" means the National Capital Territory of Delhi (Incredible India) Bed and Breakfast Establishments (Registration and Regulation Act, 2007 (Delhi Act 11 of 2007);
- (b) "applicant" means the owner of the establishment who applies for registration under section 3 of the Act;
- (c) "establishment" means a residential premises registered under section 3 of the Act where guests are provided bed and breakfast on payment;
- (d) "foreigner" means a national of a country other than the Republic of India;
- (e) "Government" means the Lieutenant Governor of the National Capital Territory of Delhi appointed by the President under article 239 and designated as such under article 239 AA of the Constitution;
- (f) "prescribed authority" means a person or authority appointed by the Government under clause (o) of Section 2 of the Act.

3. Form and manner of application for registration.—The application for registration of residential premises as an establishment under sub-section (1) of Section 3 of the Act, shall be in Form 'A'.

4. Fees for registration.—(1) The fees for registration as an establishment under sub-section (1) of Section 3 of the Act, shall be charged on the following scale, namely:—

Category	Amount of fees
(a) Silver	Three Thousand Rupees.
(b) Gold	Five Thousand Rupees.

(12)

- (2) The fees shall be paid alongwith the application for registration by way of Demand Draft or e-Payment/online Payment in favour of the prescribed authority.
- (3) The fees paid shall not be refundable in any circumstances, either in full or in part.
- (4) In case the applicant is registered for category higher than the category which is applied for, the difference of fees shall be payable by the applicant before registration.

5. Additional conditions for registration.—The applicant, in addition to complying with the conditions as laid down in sub-section (3) of Section 3 of the Act, shall also,

(a) furnish to the Foreigners' Registration Officer of the District, the particulars of any foreigner staying in his establishment, within twenty-four hours of his checking-in in the Form prescribed under the Registration of Foreigners Rules, 1939; and

(b) obtain and furnish at the time of registration his police verification in Form 'B'.

6. Constitution of the Classification Committee.—The Classification Committee referred to in sub-section (4) of section 3 of the Act, shall consist of the following namely:—

- (a) a representative of the Tourism Department of the Government;
- (b) a representative of the Delhi Tourism and Transportation Development Corporation Ltd.,;
- (c) a representative of the Regional Director (North), India Tourism;
- (d) a representative of the Deputy Commissioner of Police of the District;
- (e) a representative of Indian Association of Tour Operators.

7. Checklist of services and amenities.—The checklist referred to in sub-section (7) of section 3 of the Act, shall be as in Form 'C'.

8. Category of establishments.—On the basis of its report, the classification Committee shall classify a registered establishment into one of the two categories, as referred to in sub-section (7) of section 3 of the Act, namely, 'Silver' and 'Gold', depending on the facilities and amenities available therein.

9. Form of certificate of registration.—The certificate of registration to be issued under sub-section (9) of section 3 of the Act, shall be in Form 'D'.

10. Form of directory of establishment.—The directory of the establishments to be maintained under sub-section (11) of Section 3 of the Act, shall be in Form 'E'.

11. Form of register to be maintained by the owner of the establishment.—The register to be maintained by the owner, under clause (i) of Section 6 of the Act, shall be in Form 'F'.

12. Period for preservation of the register by the owner.—The register referred to in clause (i) of section 6 of the Act, shall be preserved by the owner for a period of five years.

13. Manner for removal of the name of an establishment from the directory.—For purposes of removal of the name of an establishment from the directory under the provisions of sub-section (1) of section 10 of the Act, the prescribed authority, on receipt of a complaint from the guest(s), neighbours, police or otherwise, make an enquiry into it and examine the supporting evidence and documents and after giving a reasonable opportunity to the owner of showing cause against it, issue a speaking order recommending removal of the name thereof from the directory of establishments.

14. Form of notice.—The notice to be served on an establishment before removing its name from the directory under Section 11 of the Act, shall be in Form 'G'.

15 Offences which may be compounded and the manner of compounding.

(1) Any offence whether committed before or after the commencement of this Act punishable under sections 19, 20, 21, 22, 23, and 24 may either before or after the institution of the prosecution, be compounded by such officers or authorities and for such amount as the govt. may, be notification in the Official Gazette, specify in this behalf.

(2) Where an offence has been compounded under sub-rule (1), the offender, if in custody, shall be discharged and no further proceedings shall be taken against him in respect of such offence.

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16. Repeal and Savings .—(1) The National Capital Territory of Delhi (Incredible India) Bed and Breakfast Establishments (Registration and Regulation) Rules, 2007 made under Section 33 of the National Capital Territory of Delhi (Incredible India) Bed and Breakfast Establishments (Registration and Regulation) Ordinance, 2007 (Delhi Ordinance No. 1 of 2007) are hereby repealed.

(2) Notwithstanding such repeal, anything done or any action taken under the said rules shall be deemed to have been done or taken under these rules.

By Order and in the Name of the Lt. Governor
of the National Capital Territory of Delhi,
MANPREET SINGH POONAM, Principal/Jt. Secy.

Form - A

Application form for Registration of Bed and Breakfast Establishment

(see rule 3)

1. Name of the establishment
2. Category applied for - Silver/Gold
3. Name of the owner(s) or person (s) authorized to manage the establishment
4. Complete postal address of the establishment
 - (a) Telephone number
 - (b) Fax
 - (c) E-mail
 - (d) Mobile number of the promoter
5. Distance of the establishment in kms. from
 - (a) Airport
 - (b) Railway Station
 - (c) City Centre
 - (d) Nearest main shopping center
 - (e) Nearest bus stand/scheduled city bus stop
6. Details of the establishment
 - (a) Whether owned or leased, please enclose (copies of sale/lease deed)
 - (b) Whether building plan and its use approved from local authorities (copy to be enclosed)

Yes	No
☐	☐
- (c) Width of road on which establishment is located
- (d) Details of parking available in the establishment and or its vicinity
- (e) Plot area (sq. mtrs.)
- (f) Covered area (sq. mtrs)
- (g) Number of rooms in the establishment
 - (i) single-bed (size of each room)
 - (ii) double-bed (size of each room)
- (h) Number of rooms (with attached bathrooms & WC) Offered for letting-out under the scheme

- (i) Details of common areas for the following facilities in sq. mtr.
 - (i) Lobby/Lounge
 - (ii) Dining space
 - (j) Additional facilities available if any
 - (i) Eco-friendly facilities
 - (ii) Facilities for differently abled persons
 - (k) Details of Fire Fighting Equipment/hydrants etc. if any
7. Type of food to be provided.
 8. Tariff for rooms
 - (a) Single-room
 - (b) Double-room
 9. Details of payment for registration
 - (a) Demand Draft Number and date
 - (b) Amount
 10. Details of enclosures
 - (i) Note on background of owner.
 - (ii) Particulars of family of the owner/person authorized residing with him in the establishment giving age, profession and relationship of each with the owner/person.
 - (iii) Checklist of facilities available in the establishment

VERIFICATION

I _____ Son of Shri _____
do hereby verify that _____

The information and documents provided above are correct and authentic to the best of my knowledge.

Signature and Name of the
owner in block letters

Place:

Date:

Note:—Providing false information in the application or furnishing false information or making false statement or undertaking or suppressing a material fact with intention to mislead the prescribed authority, shall be an offence under section 20 of the National Capital Territory of Delhi, Incredible India, Bed and Breakfast Establishments (Registration and Regulation) Act-2007, punishable with imprisonment for a term which may extend to three months or with a fine which may extend to ten thousand rupees or with both.

Form - B**POLICE VERIFICATION**

[See RULE 5(b)]

This is to certify that Shri/Smt/Km

Son/wife/daughter of

.....(address) since(year)

and an applicant applying for registration of his premises under the National Capital Territory of Delhi (Incredible India) Bed and Breakfast Scheme of the Department of Tourism Government of NCT of Delhi/Incredible India Bed and Breakfast

Establishments (Registration and Regulation) Act, 2007, (Act No 11 of 2007), bears a good reputation and that there are no adverse remarks/entries made against him/her or any members of his/her family at this Police Station.

(Signature of S.H.O)

alongwith stamp and address

Date :

Place :

Form-C

Checklist for approval & registration of "Bed & Breakfast" Establishment (see rule - 7)

Sl. No.	General	Silver	Gold	Certification of the establishment regarding the facilities Yes/No	Observations of the Regional Classification Committee
1	2	3	4	5	6
1.	Well maintained and well equipped house and guest rooms with quality carpets/area rugs/tiles or marble flooring, furniture, fittings etc. in keeping with the traditional lifestyle.	*M	M		
2.	Sufficient parking with adequate road width	**D	M		
3.	Guest rooms : Minimum one let-table room and maximum 5 rooms (10 Beds). All rooms should be clean, airy, pest free, without dampness and with outside window/ ventilation.	M	M		
4.	Minimum floor area in sq. ft. for each room.	120	200		
5.	Comfortable bed with good quality linen & bedding preferably of Indian design.	M	M		
6.	Attached Private Bathrooms with every room alongwith toiletries.	M	M		
7.	Minimum size of each bathroom in square feet.	30	40		
8.	WC toilet to have a seat and lid, toilet paper.	M	M		
9.	24 hours running hot and cold water with proper sewage connections.	M	M		
10.	Water saving taps/shower	D	M		
11.	Well maintained smoke free, clean, hygienic, odour free, pest free kitchen.	M	M		
12.	Dinning area serving fresh continental and/or traditional Indian breakfast.	M	M		
13.	Good quality cutlery and crockery.	M	M		
14.	Air-conditioning/heating depending on climatic conditions with room temp. between 20 to 25 degrees centigrade in the offered room.	M	M		
15.	Iron with iron board on request.	M	M		
16.	Internet Connection.	M	M		
17.	A 15 amp earthed power socket in the guest room.	D	M		
18.	Telephone with extension facility in the room.	D	M		

1	2	3	4	5	6
19.	Wardrobe with at least 4 clothes hangers in the guest room.	M	M		
20.	Shelves or drawer space in the guest rooms.	M	M		
21.	Complimentary aqua-guard /RO/mineral water.	M	M		
22.	Good quality chairs, working table and other necessary furniture.	M	M		
23.	Washing Machines/dryers in the house with arrangements for laundry/ dry cleaning services.	D	M		
24.	Refrigerator in the room.	D	M		
25.	A lounge or seating arrangement in the lobby area.	D	M		
26.	Heating and cooling to be provided in enclosed public rooms.	D	M		
27.	Garbage disposal facilities as per Municipal laws.	M	M		
28.	Acceptance of cash/ cheque/D.D.	M	M		
29.	Message facilities for guests.	M	M		
30.	Name, address and telephone number of doctors.	M	M		
31.	Left luggage facilities.	M	M		
32.	Assistance with luggage on request.	D	M		
33.	Safekeeping facilities in the room.	D	M		
34.	Smoke/heat detectors in the house.	D	D		
35.	Security guard facilities.	D	M		
36.	Maintenance of register for guest check-in and check-out records including passport details. In case of foreign tourists.	N	M		

* 'M' stands for mandatory

** 'D' stands for desirable

Note: The grading in the various categories will depend on the quality of accommodation, facilities and services provided.

Form - D

Certificate of Registration

(see rule 9)

National Capital Territory of Delhi (Incredible India)

Bed & Breakfast Establishment

Gold/Silver Category

House.....Owned by
Mr/Ms.....

is registered for (No. of Rooms) Gold/Silver Category under The National Capital Territory of Delhi (Incredible India) Bed & Breakfast Establishment (Registration and Regulation) Act 2007 by Department of Tourism, Government of NCT of Delhi.

This certificate is valid w.e.f.....To.....

4596 DC/08-5

Form - E**Form of Directory of Establishment**

(see rule 10)

Serial Number
Date of receipt of Application
Name of Owner
Address
E-mail
Fax Number
Mobile Number
Landline Number
Category Applied for
Number of
Rooms
 (i) single-bed
 (ii) double-bed
D.D. Number and Date
Amount
Date of
Inspection
Remarks of the
Inspection
Team
Period for which applied

Form - F**Form of register to be maintained by the owner of Establishment**

(see rule 11)

Sl. No
Name of guest (s)
Age
Permanent Address
Phone Number
Nationality
Passport Number
Date and time of
 (a) checking-in
 (b) checking-out
From where the guest has arrived
Purpose of visit
Signature

Form - G

Form of Notice to owners for removal of the name of his establishment from the Directory

(see Rule 14)

Whereas your residential premises located at.....is registered as an Establishment under section 3 of the National Capital Territory of Delhi (Incredible India) Bed and Breakfast Establishment (Registration and Regulation) Act, 2007.(Act No 11 of 2007)

And Whereas, I am the prescribed authority under the said Act read with rules 13 and 14 of the National Capital Territory of Delhi (Incredible India) Bed and Breakfast Establishments (Registration and Regulation) Rules, 2007, hereby, inform you that Shri.....has complained to the undersigned that

..... Now, therefore, the undersigned hereby gives you notice to show cause why action should not be taken against you, including removal of the name of your establishment from the directory and revocation of its certificate of registration, within a fortnight of the receipt of this notice, failing which it would be presumed that you have no explanation to make and thus necessary action as per law shall be taken against you without any further notice.

(.....)

Prescribed Authority

To,

.....

.....

.....

.....